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Personally Identifiable Information (PII)

To Whom It May Concern,

I am pleased to write this letter of recommendation for Jessica Davis, an exceptional leader and supervisor whose work I have observed and greatly admire. With over 13 years of experience in curriculum development, training facilitation, and team management, Jessica has consistently demonstrated the innovative vision and practical expertise necessary to lead high-performing teams and develop impactful learning programs.

As the Deputy Director at DoD STARBASE Austin, Jessica manages a team of educators and trainers, overseeing the development, and delivery of professional development sessions for educators across Texas. She successfully coordinates, manages and keeps in compliance over 60 academies of students and outreach events while managing a budget of over \$730,000. Her ability to integrate both virtual and in-person training methodologies—grounded in adult learning principles—ensures that every session is engaging and effective. Jessica's keen analytical skills and commitment to continuous improvement are evident in her use of data-driven strategies to assess program outcomes and refine learning solutions. What sets Jessica apart is not only her professional competence but also her outstanding communication and public speaking skills. Her ability to build relationships with educators, administrators, and external partners such as The University of Texas at Austin, has fostered a collaborative environment in which creativity and continuous improvement flourish.

In summary, Jessica Davis is a dynamic, results-oriented supervisor whose extensive experience, strategic mindset, and passion for fostering collaborative work environments make her an ideal candidate for any leadership role. I am confident that she will bring the same level of excellence, creativity, and dedication to your organization as she has throughout her career.

Thank you for considering my recommendation. Please feel free to contact me at

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if you require any further information.

Sincerely,
Daniela Rimer
Lead Instructor
STARBASE Austin